



stonearchtravel.com

Domestic and International Flight Request Form

Please note:

- One form must be completed for *each* passenger ticketed (including minors).
- A separate booking fee will be charged by Stone Arch Travel for each passenger ticketed as follows:
 - \$25 fee for domestic flights
 - \$50 fee for international flights
 - \$50 fee for ticket exchanges.

First*: _____

Middle*: _____

Last*: _____

Global Entry/Trusted Traveler Access Number: _____

Note: Name must be exactly as it appears on the legal identification you will use at the airport (e.g., passport, driver's license).

Date of Birth (month, day, year): _____

Gender: _____

Email: _____

Phone Number: _____

Address 1: _____

Address 2: _____

City, State: _____

Zip Code: _____



The following information must be completed for International Flight Requests:

Passport Number: _____

Passport Issue Date (month, date, year): _____

Passport Expiry Date (month, date, year): _____

Country of Passport Issue: _____

Country of Birth: _____

Country of Current Residence: _____

Flight Departure and Return Information

Date of departure: _____

Preferred time of departure: A.M. _____ P.M. _____

City and State of departure: _____

Date of return: _____

Preferred time of departure: A.M. _____ P.M. _____

City and State of departure: _____

Cabin location preference:

First Class: ____

Business Class: ____

Economy Plus/Comfort: ____

Economy: ____

Seat preference: Aisle: ____ Window: ____

Please note any additional information you would like us to be aware of: _____

Passenger Preferred Airline Information

Please list your preferred carriers (in order of preference) and include loyalty program numbers you participate in:

1. **Airline:** _____ **Loyalty Number:** _____
2. **Airline:** _____ **Loyalty Number:** _____
3. **Airline:** _____ **Loyalty Number:** _____

I certify that the information on this form is correct and I understand that if any of the information is incorrect, it may result in additional fee's charged by the airlines. (If client is a minor, adult may sign.) Flight insurance will be requested through the airlines by Stone Arch Travel when making reservations for passengers.

Signed: _____

Print name: _____

Date: _____